

Application Form for Reasonable Accommodation

The purpose of this form is to determine the evidence on which the person is applying for reasonable accommodations to be made with regards to a disability

Your Details		PLEASE USE BLOCK CAPITALS
Name:	<input style="width: 95%;" type="text"/>	PPS Number <input style="width: 95%;" type="text"/>
Course Title:	<input style="width: 95%;" type="text"/>	

Do you have

ADD/ADHD	<input type="checkbox"/> If ticked go to Section 1
Autistic Spectrum Disorder (including Asperger's Syndrome)	<input type="checkbox"/> If ticked go to Section 1
Blind/Vision Impaired	<input type="checkbox"/> If ticked go to section 2
Deaf/Hard of Hearing	<input type="checkbox"/> If ticked go to section 3
Developmental Coordination Disorder (DCD) - Dyspraxia/ Dysgraphia	<input type="checkbox"/> If ticked go to section 4
Mental Health Condition	<input type="checkbox"/> If ticked go to section 5
Neurological Condition (incl. Epilepsy and Brain Injury)	<input type="checkbox"/> If ticked go to section 6
Physical Disability If ticked go to section	<input type="checkbox"/> If ticked go to section 7
Significant Ongoing Illness	<input type="checkbox"/> If ticked go to section 8
Speech and Language Communication Disorder	<input type="checkbox"/> If ticked go to section 9
Specific Learning Difficulty (including Dyslexia & Dyscalculia)	<input type="checkbox"/> If ticked go to section 10

Section 1:

Do you have a report from any of these types of professionals?

- Consultant Psychiatrist
- Psychologist
- Neurologist
- Paediatrician
- I don't have a report from any of these professionals

If “Yes from any of Consultant Psychiatrist, Psychologist, Neurologist, Paediatrician”: Book a Needs Assessment
Congratulations! Your documentation meets the criteria for registration.

You are invited to meet with one of our staff to discuss the supports best suited to assist you and register you for disability support. Please email us to book an appointment at certification@Pitmantraining.ie.

If “I don't have a report from any of these professionals”: Evidence of Disability Form

If you don't have the documentation, you can ask your consultant to fill out the Evidence of Disability form here. Alternatively you may ask your GP to complete the form verifying they have documentation from the appropriate professional on file – a copy of this must be attached to the form. Once the form is completed you can contact us to book a Needs Assessment.

General Disability Support

If you do not have documentation from the listed professional, or the documentation is older than the time limit specified, you may still be able to avail of general disability support which does not require additional funding (e.g. Exam Accommodations, Academic supports and advice on assistive technology and access to a disability advisor). Students may have older documentation or be able to provide documentation from another source e.g. General Practitioner or other health professional (e.g. counsellor). If you are unsure about the documentation you require please email certification@Pitmantraining.ie.

Section 2

Do you have a report from any of these types of professionals?

- A - A report from an Ophthalmologist
- B - A report from an Ophthalmic Surgeon
- C - A letter from the National Council for the Blind that confirms that you are registered with the council
- D - A letter from the principal of a school for the Blind that confirms that you attended the school
- E - I don't have any of these types of documents

If Any of A or B: - Does the report confirm any of the following?

- 1: The Best Corrected Visual Acuity is equal to or less than 6/24 (Snellen) in one eye
- 2: Near Vision N18 or less in one eye.
- 3: The Peripheral Field of Vision is limited to the extent that it interferes with normal visual acquisition of visual material e.g. Homonymous Hemianopia.
- 4: The Central Field of Vision is limited to the extent that it interferes with normal visual acquisition of visual material e.g. Stargardt's Disease
- 5: Cortical visual impairment as part of a brain insult resulting in an inability to process visual information
- 6: No/Unsure

If 1,2,3,4 or 5: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

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If 6: - Evidence of Disability Form - If you don't have the documentation, you can ask your consultant to fill out the Evidence of Disability form here. Alternatively you may ask your GP to complete the form verifying they have documentation from the appropriate professional on file – a copy of this must be attached to the form. Once the form is completed you can contact us to book a Needs Assessment.

If C or D: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

You are invited to meet with one of our staff to discuss the supports best suited to assist you and register you for disability support. Please email us to book an appointment at certification@Pitmantraining.ie.

If E: - Evidence of Disability Form - If you don't have the documentation, you can ask your consultant to fill out the Evidence of Disability form here. Alternatively you may ask your GP to complete the form verifying they have documentation from the appropriate professional on file – a copy of this must be attached to the form. Once the form is completed you can contact us to book a Needs Assessment.

General Disability Support

If you do not have documentation from the listed professional, or the documentation is older than the time limit specified, you may still be able to avail of general disability support which does not require additional funding (e.g. Exam Accommodations, Academic supports and advice on assistive technology and access to a disability advisor). Students may have older documentation or be able to provide documentation from another source e.g. General Practitioner or other health professional (e.g. counsellor). If you are unsure about the documentation you require please email certification@Pitmantraining.ie

Section 3

Do you have any of the following documentation?

- 1: An audiogram from a professionally qualified Audiologist
- 2: An audiogram from a professionally qualified ENT Consultant
- 3: A letter from the principal of a school for the Deaf that confirms that you attended the school
- 4: I don't have any of these types of documents

If 1 or 2: - Does the audiogram indicate moderate to profound bilateral hearing loss (i.e. above 40dB)?

If yes: Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

You are invited to meet with one of our staff to discuss the supports best suited to assist you and register you for disability support. Please email us to book an appointment at certification@Pitmantraining.ie.

If no: - Evidence of Disability Form

If you don't have the documentation, you can ask your consultant to fill out the Evidence of Disability form here. Alternatively you may ask your GP to complete the form verifying they have documentation from the appropriate professional on file – a copy of this must be attached to the form. Once the form is completed you can contact us to book a Needs Assessment.

If 3: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

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If 4: - Evidence of Disability Form

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General Disability Support

If you do not have documentation from the listed professional, or the documentation is older than the time limit specified, you may still be able to avail of general disability support which does not require additional funding (e.g. Exam Accommodations, Academic supports and advice on assistive technology and access to a disability advisor). Students may have older documentation or be able to provide documentation from another source e.g. General Practitioner or other health professional (e.g. counsellor). If you are unsure about the documentation you require please email certification@Pitmantraining.ie.

Section 4

Do you have a full psycho-educational report from an appropriately qualified Psychologist?

If yes: - Do you also have a report from one of the following professionals?

- 1: Occupational Therapist
- 2: Neurologist
- 3: Chartered Physiotherapist
- 4: I don't have a report from any of these professionals

If 1,2 or 3: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

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If 4: - Evidence of Disability Form

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If no: - Evidence of Disability Form

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General Disability Support

If you have only a report from one of the listed professionals you may be able to avail of general disability support which does not require additional funding (e.g. Exam Accommodations, Academic supports and advice on assistive technology and access to a disability adviser). Please email certification@Pitmantraining.ie or attend one of our drop-in times to discuss this further.

Section 5

Do you have a report from any of these types of professionals?

- A: Consultant Psychiatrist
- B: Specialist Registrar
- C: I don't have a report from any of these professionals

If A or B: - Is the report less than five years old?

If Yes: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

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If C: - Evidence of Disability Form

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Section 6

Do you have a report from any of these types of professionals?

A: Neurologist

B: Other Relevant Consultant

C: I don't have a report from any of these professionals

If A or B: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

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If C: - Evidence of Disability Form

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Section 7

Do you have a report from any of these types of professionals?

A: Orthopaedic Consultant

B: Other relevant Consultant

C: I don't have a report from any of these professionals

If A or B: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

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If C: - Evidence of Disability Form

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Section 8

Do you have a report from any of these types of professionals?

A: Neurologist

B: Other Relevant Consultant

C: I don't have a report from any of these professionals

If A or B: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

You are invited to meet with one of our staff to discuss the supports best suited to assist you and register you for disability support. Please email us to book an appointment at certification@Pitmantraining.ie.

If C: - Evidence of Disability Form

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Section 8

Do you have a report from any of these types of professionals?

- A: Neurologist
- B: Other Relevant Consultant
- C: I don't have a report from any of these professionals

If A or B: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

You are invited to meet with one of our staff to discuss the supports best suited to assist you and register you for disability support. Please email us to book an appointment at certification@Pitmantraining.ie.

If C: - Evidence of Disability Form

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Section 9

Do you have a report from a Speech and Language Therapist?

If Yes: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

You are invited to meet with one of our staff to discuss the supports best suited to assist you and register you for disability support. Please email us to book an appointment at certification@Pitmantraining.ie.

If No: - Evidence of Disability Form

If you don't have the documentation, you can ask your consultant to fill out the Evidence of Disability form here. Alternatively you may ask your GP to complete the form verifying they have documentation from the appropriate professional on file – a copy of this must be attached to the form. Once the form is completed you can contact us to book a Needs Assessment.

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Section 10

Do you have a full educational psychology assessment from a Psychologist?

If Yes: - Book a Needs Assessment

Congratulations! Your documentation meets the criteria for registration.

You are invited to meet with one of our staff to discuss the supports best suited to assist you and register you for disability support. Please email us to book an appointment at certification@Pitmantraining.ie.

If No: - Evidence of Disability Form

If you don't have the documentation, you can ask your consultant to fill out the Evidence of Disability form here. Alternatively you may ask your GP to complete the form verifying they have documentation from the appropriate professional on file – a copy of this must be attached to the form. Once the form is completed you can contact us to book a Needs Assessment.

General Disability Support

If you have a Psycho-Educational Assessment report older than five years you may be able to avail of general disability support which does not require additional funding (e.g. Exam Accommodations, Academic supports and advice on assistive technology and access to a disability adviser). Please email certification@Pitmantraining.ie or attend one of our drop-in times to discuss this further.

Sign Off Head of Certification

Processed by:

Meeting
date:

Follow up notes /
alternative accomodations
made